

APPLICATION FOR STUDENT MEMBERSHIP

Please complete both sides of the form.

YOUR DETAILS: Salutation: Ms Mrs Mr

Name: _____

Address: _____
_____ Suite _____

City: _____ Province/State: _____

Postal Code/Zip: _____ Country: _____

YEAR OF BIRTH: _____

TELEPHONE # (Business): (____) _____ (Residence): (____) _____ (Fax): (____) _____

EMAIL: (Business) _____ (Personal) _____

CURRENT EMPLOYMENT HISTORY:

NAME OF EMPLOYER _____ **TITLE** _____

BUSINESS

ADDRESS: _____
Street Suite # City Prov Postal Code Country

PREFERENCES:

Which mailing address would you like us to use? Home Business Both

Which email address would you like us to use? Home Business Both

EDUCATIONAL QUALIFICATIONS:

NAME OF INSTITUTION	DEGREE/DESIGNATION	MAJOR (IF APPLICABLE)	YEAR COMPLETED
1. _____			
2. _____			

PROFESSIONAL QUALIFICATIONS:

NAME OF ASSOCIATION	DESIGNATION	YEAR COMPLETED
1. _____		
2. _____		

HOW DID YOU HEAR ABOUT CHARTERED SECRETARIES CANADA:

ICSA Road Shows/Career Talks Employer Tutor or Lecturer Education & Careers Expo Business Colleague
 Careers Service Website Friend or Relative Advertisement Other _____

TO THE CANADAIN DIVISION OF THE INSTITUTE OF CHARTERED SECRETARIES AND ADMINISTRATORS;

I apply for registration as a student of Chartered Secretaries Canada and undertake to comply with all rules and regulations relating to students. I confirm that all the information given here is, to the best of my knowledge, accurate in all respects.

SIGNATURE: _____ **DATE:** _____

PLEASE RETURN THIS FORM WITH YOUR PAYMENT. OFFICIAL TRANSCRIPTS for course exemptions should be sent directly to this office from the issuing institution.

2010 STUDENT FEE

ONE-TIME ADMINISTRATIVE FEE	\$50.00
2010 STUDENT MEMBERSHIP FEE	\$180.00
HST @ 13% (11896 9427 R)	\$29.90
Sub-Total:	\$

REGISTRATION for PROFESSIONAL PROGRAM

We offer six of the eight required modules required to complete the Professional Program. Depending on your credentials, you may be exempt from taking up to four of the modules. Please visit our website at www.icsacanada.org for applicable exemptions or contact the offices of Chartered Secretaries Canada to discuss the specifics of your case.

Please indicate at least one module you are registering for at this time. If you'd like to discuss applicable exemptions, please submit your student fee as listed above with your application form and we will contact you to discuss your study requirements.

- Strategic Management @ \$450.00 + 13% HST = \$508.50 _____
- Corporate Law & Corporate Secretaryship @ \$750.00 + 13% HST = \$847.50 _____
- Corporate Governance @ \$450.00 + 13% HST = \$508.50 _____
- Corporate Administration @ \$450.00 + 13% HST = \$508.50 _____
- Corporate Financial Management @ \$450.00 + 13% HST = \$508.50 _____

TOTAL (Student Subscription fee + modules) : _____

Exams are held twice a year. If your application is received before September 15, you are eligible to write in the Fall. After September 15, or if you prefer to write it later, please check off the Spring 2011 box below.

- Summer 2011 (June 2011) – closes April 1, 2011 Fall 2010 (November 23-26) – closes September 15, 2010

Payment may be made by bank draft, cheque, VISA or MasterCard

VISA/MasterCard # _____ Expiry Date _____

Name on Card (Print clearly) _____

Signature: _____

Please order a subscription to the *Canadian Corporate Secretaries Guide* (CCSG): YES _____ NO _____

Note: You must have access to a subscription to the CCSG to complete your studies in the modules for *Corporate Law* and *Corporate Secretaryship*. You will be **billed directly by CCH Canada for the CCSG** at the Chartered Secretaries Canada preferred rate. Once ordered, subscriptions cannot be cancelled.

RETURN THIS FORM TO:

ICSA CHARTERED SECRETARIES CANADA
 202 – 300 March Road • Kanata ON K2K 2E2 • Canada
 Fax: 613.595.1155 info@icsacanada.org

NEXT STEPS: Submit the completed form with payment to Chartered Secretaries Canada. Once accepted, a student number will be assigned. If a candidate is not eligible for Student Membership, fees submitted will not be processed and will be returned in full.

PROTECTION: All information provided in this form will be used by the Institute's administration function including the administration of its examinations and accreditation of qualifications. The provision of personal data by means of this form is voluntary. It may be accessible to officers, committees or other persons when processing registrations and examination matters.