

POINT-OF-ENTRY AND EXEMPTIONS AT PROFESSIONAL PROGRAM LEVEL

The Professional Program is comprised of 8 modules:

?? Professional Program 1

- o Management Accounting
- o Strategic & Operations Management
- o Financial Accounting
- o Corporate Law

?? Professional Program 2

- o Corporate Secretarial Practice & Procedures
- o Corporate Governance
- o Corporate Administration
- o Corporate Financial Management

Subject Requirements and Exemptions for University Graduates

Advanced entry into the Professional Program is available to those who hold a university degree or degree-equivalent qualification satisfying Chartered Secretaries Canada's entry requirements. Degree-equivalent qualifications include CA, CMA, CGA, and ACCA. An academic transcript issued by the university or other educational body must be produced.

The normal pattern for the exemptions available and the subjects needed to complete the Professional Program relate to the nature of students' prior studies, as shown below.

Business graduates

Subject exemptions:

- ?? Financial Accounting
- ?? Corporate Financial Management

Must successfully complete:

- ?? Corporate Law
- ?? Corporate Secretarial Practice & Procedures
- ?? Corporate Governance
- ?? Corporate Administration

Law graduates

Subject exemptions:

- ?? Corporate Law
- ?? Financial Accounting

Must successfully complete:

- ?? Corporate Secretarial Practice & Procedures
- ?? Corporate Governance
- ?? Corporate Administration
- ?? Corporate Financial Management

Graduates in both business and law

Subject exemptions:

- ?? Financial Accounting
- ?? One other subject: see below

Must successfully complete:

- ?? Corporate Secretarial Practice & Procedures
- ?? Corporate Governance
- ?? Corporate Administration

plus one subject, being a choice of either:

- ?? Corporate Law, or
- ?? Corporate Financial Management

Graduates with other degrees

University graduates with other degrees are not required to complete *Management Accounting* or *Strategic & Operations Management*. However, they should consider the underpinning provided by these modules to the final four Professional Program Part 2 modules that must be passed to achieve the ICOSA qualification.

Must successfully complete:

- ?? Corporate Law
- ?? Corporate Secretarial Practice & Procedures
- ?? Corporate Governance
- ?? Corporate Administration
- ?? Corporate Accounting
- ?? Corporate Financial Management

Notes for University Graduates

The following points should be noted.

- ?? Subjects are listed above in the recommended (but not prescribed) study sequence.
- ?? Entry qualification may be either an undergraduate or postgraduate degree.
- ?? A business degree includes a BBA, BCom, BScM, MBA, MCom, or similar.
- ?? A law degree includes an LLB, LLM, or similar.
- ?? A degree-equivalent qualification may be a membership qualification for some related professional associations (i.e. CA, CMA, CGA, ACCA)
- ?? For exemption purposes students may be asked for further evidence of equivalent prior studies.

College Graduates

Individuals with a business or management diploma may also be eligible to register and gain entry at the Professional Program level.

No subject exemptions are available.

Must successfully complete:

- ?? Management Accounting
- ?? Strategic & Operations Management
- ?? Corporate Law
- ?? Corporate Secretarial Practice & Procedures
- ?? Corporate Governance
- ?? Corporate Administration
- ?? Corporate Accounting
- ?? Corporate Financial Management

Individuals with a legal or law diploma may also be eligible to register but must complete additional business courses as directed in order to ensure they have the necessary underpinning to successfully complete the 8 Professional Program modules that must be passed to achieve the ICOSA qualification.